

AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
480 S. ALLISON PARKWAY
CITY OF LAKEWOOD, COLORADO
IN-PERSON MEETING
APRIL 22, 2024
6:00 PM

For more information, please use either one of the following links:
City of Lakewood Website: [Lakewood.org/CouncilVideos](https://lakewood.org/CouncilVideos)
Lakewood Speaks: Lakewoodspeaks.org

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ITEM 1 – CALL TO ORDER

ITEM 2 – ROLL CALL

ITEM 3 – STATEMENT OF CONFLICT OF INTEREST

ITEM 4 – MOTION FOR EXECUTIVE SESSION

ANNUAL REVIEW OF THE CITY ATTORNEY

A MOTION TO RECESS INTO AN EXECUTIVE SESSION FOR THE PURPOSES OF DISCUSSING PERSONNEL MATTERS UNDER C.R.S. SECTION 24-6-402(4)(F)(I) AND SECTION 2.15(C)(8) OF THE LAKEWOOD HOME RULE CHARTER, PURSUANT TO POLICY 3.3 OF THE LAKEWOOD CITY COUNCIL REGARDING THE CITY ATTORNEY ANNUAL REVIEW.

ITEM 5 – ANY FURTHER BUSINESS OF THE BODY ARISING OUT OF THE EXECUTIVE SESSION

ITEM 6 – ADJOURNMENT

STAFF MEMO

DATE OF MEETING: APRIL 22, 2024 / AGENDA ITEM NO. 4

To: Mayor and City Council
From: Alison McKenney Brown, City Attorney
Subject: **CITY ATTORNEY ANNUAL REVIEW**

SUMMARY STATEMENT: The City Council is meeting in a special meeting for the limited purpose of recessing into an executive session for the purposes of discussing personnel matters under C.R.S. Section 24-6-402(4)(F)(I) and Section 2.15(C)(8) of the Lakewood Home Rule Charter, pursuant to Policy 3.3 of the Lakewood City Council regarding the City Attorney annual review.

BACKGROUND INFORMATION: City Council Policy 3.3 was written at the time when the City of Lakewood contracted with an external attorney to serve as the City's attorney, but much of that policy is still applicable. That policy requires that the City Attorney provide an annual report of the activities and legal services rendered by the City Attorney's office and any outside legal counsel. The policy further provides that the City Attorney will meet in Executive Session with the City Council to discuss the annual report, discuss any points of concern and develop performance measures for the subsequent year.

To recess into executive session requires a motion, second, and an affirmative vote of a majority of the quorum present at the meeting.

BUDGETARY IMPACTS: None

STAFF RECOMMENDATIONS: None

ALTERNATIVES: None

PUBLIC OUTREACH: This item has been promoted through the regular communication channels to be considered by the Lakewood City Council.

NEXT STEPS: None

ATTACHMENTS: None

REVIEWED BY: Kathleen E. Hodgson, City Manager
Benjamin B. Goldstein, Deputy City Manager
Alison McKenney Brown, City Attorney